

PROPOSED CHANGES TO DISTRICT 4-C2 CONSTITUTION & BYLAWS

ARTICLE V – FINANCE

SECTION 6. The District shall maintain a District Reserve Fund in an interest-bearing savings account designated as: “Administrative Reserve Fund” and as “Special Activities Fund”. **The Interest will be split based on the percentage of the amount of funds from each account in the District Reserve Fund.** A separate interest-bearing savings account shall be maintained as a “Convention Reserve Fund.”

A. Administrative Reserve Fund: **The initial funds for establishing the balance of this account shall be the amount in the District Reserve Funds bookkeeping balance as shown by the District Treasurer on June 30 for Administrative Reserve Funds. From that point on the balance of the Administrative Reserve Fund shall be according to the bookkeeping records of the District 4-C2 Treasurer at the end of each Fiscal Year.** Prior to the start of the new fiscal year an amount not to exceed \$5,000.00 shall be transferred to the Administrative Operating Account to be used as “start-up” funds for the coming fiscal year. The start-up funds of \$5,000.00 are reimbursable to the Administrative Reserve Fund no later than May 1 of each year. **Any funds remaining in the Administrative Operating Account at the close of that fiscal year shall be returned to the District Reserve Fund at a maximum amount of \$500.00 with \$250.00 going to Administrative Reserve Fund and \$250.00 going to the Special Activities Fund. The remainder of the funds from the Administrative Operating Account shall be forwarded to the new Governors Administrative Operating Account for his/her year. These funds shall be entered by the Budget and Finance Committee into the District Budget as a line item and into the Administrative Operating Account as income and the expenses shall be entered as a line item into the Administrative Operating Account as a discretionary expenditure to be used in discretionary manner by the Governor for any expenses for line items in the District Budget.** The District Budget and Finance Committee may approve disbursement from the Administrative Reserve Fund of an amount not to exceed \$500.00 in a current fiscal year for the purchase and/or repair of equipment, and for any line item within the current fiscal operating budget, used for the benefit of District Administration. All other disbursements from this fund require the approval of the majority of members present at a Cabinet Meeting. Members of the district as defined per Article III; Section 2 are the Lions Clubs. Article IV, Section 2, Paragraph C (granting voting privileges) does not apply to this section. Article VI, Sections 4, 5 and 6 (delegated voting) does not apply to this section. Notice to be announced in the required tentative agenda sent to the member clubs. In the case of a notice not announced in the tentative agenda an approval may be given if a majority of member clubs are at the Cabinet Meeting. All member clubs in good standing shall have one roll call vote regarding disbursements from the Administrative Reserve Fund.

B. Special Activities Fund. **The initial funds for establishing the balance of this account shall be the amount in the District Reserve Funds bookkeeping balance as shown by the District Treasurer on June 30 for the Special Activities Funds. From that point on the balance of the Special Activities Fund shall be according to the bookkeeping records of the District 4-C2 Treasurer at the end of each Fiscal Year.** Income to this account can be net proceeds of District fundraising activities, transfer of excess funds from the Administrative Reserve Fund and/or donations. The District Budget and Finance Committee may approve disbursements from the Special Activities Fund of \$500.00 or less to be used for disaster relief, special donations, and/or District Projects which are of a humanitarian nature. All other disbursements from this fund require the approval of the majority of members present at a Cabinet Meeting. Members of the district as defined per Article III; Section 2 are the Lions Clubs. Article VI, Sections 4, 5 and 6 (delegated voting) does not apply to this section. Notice to be announced in the required tentative agenda sent to the member clubs. In the case of a notice not announced in the tentative agenda an approval may be given if a majority of member clubs are at the Cabinet Meeting. All member clubs in good standing shall have one roll call vote regarding disbursements from the Special Activities Fund.

C. Convention Reserve Fund: The initial funds for this account shall be the balance of the Convention Reserve Fund on June 30 of each year. Funds may be transferred to or from the Convention Reserve

Fund as needed, to maintain an adequate balance in the Convention Operating Account upon approval of the members of the Convention Committee and District Budget and Finance Committee.

ARTICLE IV – DISTRICT ORGANIZATION

SECTION 2. DISTRICT CABINET MEETINGS

A. REGULAR MEETINGS. A regular meeting of the Cabinet shall be held in each quarter of the fiscal year, with the first to be held within 60 days after the adjournment of the just concluded International Convention. At least 30 days written, **fax, email and/or text notice** of such meetings setting forth the date, time, place, and tentative agenda, determined by the District Governor shall be given by the Cabinet Secretary/Treasurer to each District officer, Past District Governors, Chairmen of the District Committees, and the President and/or Secretary of each Lions Club in the District. A regular meeting of the Cabinet shall be held in conjunction with the annual convention of the District.

B. SPECIAL MEETINGS. Special meetings of the Cabinet may be called by the District Governor at his/her discretion and shall be called by the District Governor or the Cabinet Secretary/Treasurer upon request of a majority of the members of the Cabinet. Not fewer than **3** nor more than 20 days written, **fax, email and/or text** notice of special meeting setting forth the purpose or purposes thereof and the date, time and place determined by the District Governor, shall be given to each District officer, and Past District Governors.

ARTICLE IX – AMENDMENTS

SECTION 2. The Chairperson of the Constitution and Bylaws Committee shall forward all proposed amendments to the District Governor with copies to the Cabinet Secretary no later than sixty (60) days prior to the opening session of the convention. The Cabinet Secretary-Treasurer shall publish in the District newsletter or mail, **fax, email or text** to each member Club in District 4-C2 copies of all proposed amendments, at least thirty (30) days prior to the opening session of the convention.

BYLAWS

ARTICLE XVII – DISTRICT DISASTER AND EMERGENCY FUNDING

This section to be repealed due to conflict with ARTICLE V – FINANCE: SECTION 3.

Any other items discussed in previous drafts have been withdrawn by the District Governor and the Constitution & Bylaws Committee.